

# Claim form

## Hospitalisation & Medical Expense

**Please write in black ink and use block capital letters.**

- Please return the completed claim form together with any enclosures to your insurance broker or to Chubb at the address shown
- The completion and/or submission of this claim form to us does not constitute an admission of your claim by Chubb Insurance Limited South Africa

**Please ensure:**

- You fully complete every question contained in this claim form
- That you attach a copy of your ID document
- That you attach a copy of the relevant hospital account / statement
- You fully complete every question **before** your doctor completes his statement
- Ensure that the hospital verification section is completed
- Your attending doctor fully completes the statement

**Personal details – To be completed by the policy holder**

Name of Policy:

Certificate/Policy Number:

Title: Full Name of Insured Person:

Date of Birth:

ID No.

Tel. No (Business):

Physical Address:

Tel. No (Home):

Fax No:

Cell Phone No:

Email:

## Details of illness

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State the date when the patient became aware of the illness:

Date first consulted the Doctor:

Title: Full Name of Patient:

Relationship to policy holder:

ID No:

Patient Occupation:

Height:

Weight:

State the full details and nature of the illness:

Who is the patient's usual medical practitioner?

## Hospitalisation: (Please state full details)

a) Name of hospital/clinic:

b) Admitted

Date:

Time:

c) Discharged

Date:

Time:

Has the patient suffered this condition before?

## Details of the accident

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Please give exact date and time of the accident:

Date:

Time:

Am/Pm:

Title: Full Name of Injured Person:

ID No:

Where did the accident occur?

How did the accident occur?

Full details of injuries sustained:

Have you previously claimed under this or a similar policy?          Yes      No      If Yes, please give details:

### Medical expenses

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Is the claimant a member of a Medical Aid/Scheme?          Yes      No

Name and contact details of Medical Aid/Scheme:          Scheme Name:

Membership Number:

### Hospital verification form

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This form is to be completed by an authorised member of the hospital administration staff and serves to verify the dates and times that the patient was admitted and discharged from your hospital.

Full Name of Patient:          ID No:

Admission:          Discharge:  
Date:                  Time:                  Date:                  Time:

Diagnosis:

### ICU

Admission:          Discharge:  
Date:                  Time:                  Date:                  Time:

Diagnosis:

Authorised Signature of Hospital Administration Staff:          Date:

Full Name of Administrator:

Place Hospital Stamp Here:



**Authorisation**

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Please note that this claim form will not be accepted if this declaration has not been signed by the claimant or authorised person.

I \_\_\_\_\_ hereby warrant that the information given in this claim form is in every respect complete, correct and true.

I authorise any medical practitioner, hospital or other person to provide Chubb Insurance Limited with any information they require relating to my medical history and the injury/illness to which the claim relates. I agree that this consent shall remain in force at all times, and that a photo-copy or fax for this declaration shall be accepted as original. I agree and accept that Chubb Insurance Limited may request additional information from any medical practitioner, hospital or any other person not specifically requested herein, on completion and submission of this form and any other documentation as submitted by me.

Signed by the claimant or his/her legal representative on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Signature

**Doctor's statement**

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This section must be fully completed by the patient's usual medical attendant – any fee for completion of this section is the responsibility of the insured person.

Title Patients Full Name and Surname:

Date of Birth:

Height:

Weight:

Full details of the illness/injury:

Final diagnosis:

When did the patient first receive medical attention for injury/illness:

Has the patient ever suffered with this or any similar condition before the present episode?

Yes No

If Yes, please give details including dates of treatments and consultations:

Please give name and address of consulting doctor:

**Period of Hospitalisation:** (Please state full details)

Type of hospital/ward:

Name of Doctor/Consultant in charge:

Admitted:

Date:

Time:

Discharged:

Date:

Time:

Is there any other information you feel is relevant?

Signed:

Print Name:

Date:

Tel. No:

Please use validation stamp or complete in block capitals:

**Data Privacy**

We use personal information which you supply to us or, where applicable, to your insurance broker in order to write and administer this Policy, including any claims arising from it.

This information will include basic contact details such as your name, address, and policy number, but may also include more detailed information about you (for example, your age, health, details of assets, claims history) where this is relevant to the risk we are insuring, services we are providing or to a claim you are reporting.

We are part of a global group, and your personal information may be shared with our group companies in other countries as required to provide coverage under your policy or to store your information. We also use a number of trusted service providers, who will also have access to your personal information subject to our instructions and control. You have a number of rights in relation to your personal information, including rights of access and, in certain circumstances, erasure.

This section represents a condensed explanation of how we use your personal information. For more information, we strongly recommend you read our user-friendly Master Privacy Policy, available here: <https://www.chubb.com/za-en/privacy-policy.html>. You can ask us for a paper copy of the Privacy Policy at any time, by contacting us at: [dataprotectionoffice.RSA@chubb.com](mailto:dataprotectionoffice.RSA@chubb.com).

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