

# Fire Protection

## Impairment Form

**Completing this Form**

All impairments to fire protection equipment should be recorded and strictly controlled by site management. This form should be used to notify Chubb Insurance Australia Limited when fire protection systems (sprinkler systems, fire detection systems, gaseous agent fire suppression systems, etc.) are impaired in accordance with the following criteria:

- Impairment/isolation exceeds 8 hours duration or extends overnight and
- Impairment/isolation affecting more than 10% of the complex/building.

Please send completed form to: [fireimpairment.au@chubb.com](mailto:fireimpairment.au@chubb.com)

The relevant section of the form should be completed and further notification provided once protection is restored.

**\*\* The Extent Of The Impairment Should Be Limited To Specific Areas Or Alarm Zones \*\***

**Section A - to be completed by the Insured**

Insured Name:			
Location/Site Address:			
Systems Impaired:	Smoke Detectors	Thermal Detectors	Fire Pumps
	Alarm Panel	Alarm Connection	Water Supply
	Sprinklers	Hydrants	Other:
Description of Impairment:			
Reason for Impairment:			
Impairment Start Date:		Time:	
Impairment End Date:		Time:	
Impairment Reported By:			
Name:			
Title:		Phone:	
Email:			

Please indicate the precautions by local management below:

Fire brigade notified?	N/A	Yes	No
Managers and/or supervisors in the impaired area notified?	N/A	Yes	No
Is the impaired area monitored by a heat/smoke detection system?	N/A	Yes	No
Are additional fire extinguishers available in the impaired area?	N/A	Yes	No
Is hydrant/hose reel system operational in the impaired area?	N/A	Yes	No
Are additional security patrols or a fire watch in place?	N/A	Yes	No
Have hazardous operations such as hot work been discontinued?	N/A	Yes	No
Additional Precautions or Comments:			

**Section B - to be completed by Chubb**

Additional Recommended Actions:	
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Submitted By:	
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Date:		Phone:	
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**Section C - to be completed by the Insured once Fire Protection Systems are Restored**

Date System Restored:	
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Restoration Notified By:		Phone:	
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**Section D - Statutory Declaration**

**Privacy Statement**

In this Statement “We”, “Our” and “Us” means Chubb Insurance Australia Limited (Chubb).

“You” and “Your” refers to Our customers and prospective customers as well as those who use Our Website.

This Statement is a summary of Our Privacy Policy and provides an overview of how We collect, disclose and handle Your Personal Information. Our Privacy Policy may change from time to time and where this occurs, the updated Privacy Policy will be posted to Our website.

**Why We collect Your Personal Information**

The primary purpose for Our collection and use of Your Personal Information is to enable Us to provide insurance services to You. Sometimes, We may use Your Personal Information for Our marketing campaigns, in relation to new products, services or information that may be of interest to You. If You wish to opt out of Our marketing campaigns You can contact Our customer relations team on 1800 815 675 or email CustomerService.AUNZ@chubb.com.

**How We obtain Your Personal Information**

We collect Your Personal Information (which may include sensitive information) at various points including but not limited to when You are applying for, changing or renewing an insurance policy with Us or when We are processing a claim. Personal Information is usually obtained directly from You but sometimes via a third party such an insurance intermediary or Your employer (e.g. in the case of a group insurance policy). Please refer to Our Privacy Policy for further details.

When information is provided to Us via a third party We use that information on the basis that You have consented or would reasonably expect Us to collect Your Personal Information in this way. We take reasonable steps to ensure that You have been made aware of how We handle Your Personal Information.

**When do We disclose Your Personal Information?**

We may disclose the information We collect to third parties, including service providers engaged by Us to carry out certain business activities on Our behalf (such as claims assessors and call centres in Australia). In some circumstances, in order to provide Our services to You, We may need to transfer Your Personal Information to other entities within the Chubb group of companies such as the regional head offices of Chubb located in Singapore, UK or USA (Chubb Group of Companies), or third parties with whom We (or the Chubb Group of Companies) have sub-contracted to provide a specific service for Us, which may be located outside of Australia (such as in the Philippines or USA). These entities and their locations may change from time to time. Please contact us, if you would like a full list of the countries in which these third parties are located.

Where access to Our products has been facilitated through a third party (for example: insurance broker, online marketing agency etc) We may also share Your information with that third party.

In the circumstances where We disclose Personal Information to the Chubb Group of Companies, third parties or third parties outside Australia We take steps to protect Personal Information against unauthorised disclosure, misuse or loss.

**Your Consent**

In dealing with Us, You agree to Us using and disclosing Your Personal Information as set out in this Privacy Statement and Our Privacy Policy. This consent remains valid unless You tell Us otherwise. If You wish to withdraw Your consent, including for things such as receiving information on products and offers by Us or persons We have an association with, please contact Our Privacy Officer.

## Section D - Statutory Declaration, continued

### Access to and correction of Your Personal Information

If you'd like a copy of your Personal Information or wish to correct or update it, want to withdraw Your consent to receiving offers of products or services from Us or persons We have an association with, or You would like a copy of Our Privacy Policy, please contact Our customer relations team on 1800 815 675 or email [CustomerService.AUNZ@chubb.com](mailto:CustomerService.AUNZ@chubb.com).

To request access to, update or correct your personal information held by Chubb, please complete Our Personal Information Request Form online or download it from [www.chubb.com/au-en/footer/privacy.aspx](http://www.chubb.com/au-en/footer/privacy.aspx) and return to:

Email: [CustomerService.AUNZ@chubb.com](mailto:CustomerService.AUNZ@chubb.com)  
Fax: + 61 2 9335 3467  
Address: GPO Box 4907 Sydney NSW 2001

### How to Make a Complaint

If You have a complaint or would like more information about how We manage Your Personal Information, please review Our Privacy Policy for more details, or contact:

Privacy Officer  
Chubb Insurance Australia Limited  
GPO Box 4907 Sydney NSW 2001  
+61 2 9335 3200  
[Privacy.AU@chubb.com](mailto:Privacy.AU@chubb.com).

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## About Chubb in Australia

Chubb is the world's largest publicly traded property and casualty insurer. With operations in 54 countries and territories, Chubb provides commercial and personal property and casualty insurance, personal accident and supplemental health insurance, reinsurance and life insurance to a diverse group of clients. As an underwriting company, we assess, assume and manage risk with insight and discipline. We service and pay our claims fairly and promptly. The company is also defined by its extensive product and service offerings, broad distribution capabilities, exceptional financial strength and local operations globally. Parent company Chubb Limited is listed on the New York Stock Exchange (NYSE: CB) and is a component of the S&P 500 index. Chubb maintains executive offices in Zurich, New York, London, Paris and other locations, and employs more than 30,000 people worldwide.

Chubb, via acquisitions by its predecessor companies, has been present in Australia for 100 years. Its operation in Australia (Chubb Insurance Australia Limited) provides specialised and customised coverages, including Business Package, Marine, Property, Liability, Energy, Professional Indemnity, Directors & Officers, Financial Lines, Utilities, as well as Accident & Health insurance, to a broad client base, including many of the country's largest companies. Chubb also serves successful individuals with substantial assets to protect and individuals purchasing travel and personal accident insurance. With five branches and more than 800 staff in Australia, it has a wealth of local expertise backed by its global reach and breadth of resources.

More information can be found at [www.chubb.com/au](http://www.chubb.com/au).

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## Contact Us

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**Chubb. Insured.<sup>SM</sup>**